

1) Attending: Joanne Feltham (Chair), Vicki Gibson (Treasurer), Sarah Beaumont (Secretary), Gemma Brown (Deputy Secretary), Nicola Clarke, Gemma Barratt, Karen Kellet, Fiona Averill, Claire Berry, Clem Rushworth (Church Fundraising committee/ Chair of School Governors), Krys Lyon (Church Fundraising committee).

2) Apologies: Sam Graham, Juliette Craven, Taryn Hainsworth

3) Mother's day Wrap- 19th March:

Agreed with CB that PTFA can use room for requirement from 9-3.30, Discussion around how many presents we need to purchase FA to buy 50 chocolate items. Stock from Christmas wrap in storage can we used and replaced to fill approx. figure of 400 available gifts for children to buy. Items priced at £2, to run pop up shop in room for requirement like Christmas Wrap event. KK, JF, SB, NC available from the morning and FA, GB, VG available to help in afternoon if needed. JF KK FA VG all hold school DBS certificates to collect and return children to classrooms.

CB suggested checking with Sarah Mooney at school about risk assessments for DBS of PTFA members JF to follow up.

4) Disco- 13th March:

Agreed times of 4.45-5.45 and 6-7pm, Date coincides with sports relief therefore sports themed disco. JF to ask AW to send letter to parents informing them of theme. Staff helpers confirmed at Rebecca Barnes and Alicia Dray. VG, TH and FA to operate sweet stall, JF to order further supply of light up rings- sweets and other items for sale have been bought prior to this. GBa and NC organised decorations of event and we will have access to hall from 3.30 to decorate. CB to arrange for move and groove to be postponed for this date.

GB and SG to run the photo booth, CB suggested using staff iPad or phone to take the photos she will then download to an encrypted usb stick for printing. JF suggested children's hands will be stamped on entry to ensure parental consent for photographs- information to be included on letter to parents detailing disco theme.

5) Spring Fair- 2nd May:

Hall Hire fee waived by CB, St Michaels PTFA have invited St Michaels church fundraising committee to also attend the event. Agreed by all that Church committee will host refreshments area serving from the school kitchen or KL will investigate possibility of a BBQ. It was suggested that the refreshment area could be Angels after school club but CB

concerned it may be isolated. Raffle to be organised by PTFA, agreed that Church committee can sell tickets and keep profits from their own ticket sales, all in favour.

Confirmed stalls charged at £15 and raffle prize unless profit share arranged prior to event.

Confirmed attending Body shop, temple spa, The Sweet Hub, Darcey's by Diane, Sand Art activity station, Ice cream van, Usborne books and a Face painter.

Penalty shoot out to be run by Paul Flesher (Parent of William Y1 and under 7s Northowram football team coach?)

Mr Drinkwater to organise Samba drum performance with the school group.

Miss Anekin to be approached to discuss choir performance.

Stocks- CB? To explore further.

Game stalls: Splat the vicar, Tombola, Lucky Dip tubs, track a tenner/ find a fiver, pick a lolly (find a spot underneath for a prize), Teddy tombola, Glitter tattoos.

FA also suggested second hand uniform pop up shop- all in agreement.

Non uniform day suggested in return for chocolate or bottle donations for tombola stall. Agreed by all that these donations can be used by Church for their stall. KL requested a mixture of both therefore discussed allocating a donation to each key stage group. Discussion had around the bottle donations in case donations of alcohol. CR chair of governors agreed that alcohol can be given as prizes at the event.

Tables to be provided for stallholders from school supply.

CB requested a stall to promote her recent Tanzania trip- agreed.

Incase of bad weather hall to be used, class 5/6 and room for requirement.

JF to create and distribute flyers inviting local residents to the event.

Any further changes to arrangements between church and PTFA for KL and JF to liase.

6) Any other business:

Easter raffle- NC had made 5 hampers and requested printed raffle tickets JF to order- ticket sales to commence after disco.

Date of next meeting: TBC